



## Girls Giving Grants—a Program of Impact Austin

[girlsgivinggrants.org](http://girlsgivinggrants.org) | [g3@impactaustin.org](mailto:g3@impactaustin.org)

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### GIRLS GIVING GRANTS GRANT GUIDELINES AND PROCESS

**Overview:** Girls Giving Grants, the youth enterprise of Impact Austin, is changing the face of giving. We are a grantmaking cooperative, funded and operated by young women in 8th-12th grades. Our mission is to know and to serve our community. Our members combine \$100 annual donations to fund grants, which are awarded in April of each year to a local nonprofit organization. We want our funds to make a visible difference in our community. We award grants to charitable programs or projects that benefit youth within Travis, Hays, Bastrop and/or Williamson counties. The programs or projects must strengthen, improve, enhance, and positively impact the lives of children and youth in the greater Austin area. The members of Girls Giving Grants will choose the recipient of the grant. All of the money contributed by the members goes to fund these grants; any funds used to operate Girls Giving Grants have been raised from other sources. Girls Giving Grants' funding cycle runs from October 1st of one year to September 30th of the next year. In each funding year, proposals are solicited and evaluated from October through April and grants are awarded in April. The exact amount of funds available for award in any given funding year will be announced after October 1st.

**Eligibility:** In order to be eligible for a grant, an organization must be classified as a “public charity” with tax-exempt status under Section 501(c)(3) and 509(a) of the Internal Revenue Service Code. In addition, the organization’s proposal must:

- Outline a project or program that targets a specific youth population for a specific duration and with specific measurable goals to be achieved;
- Provide services in Travis, Hays, Bastrop and/or Williamson counties, Texas;
- Use the full amount of Girls Giving Grants’ available grant; and
- Plan to expend the grant funds within 12 months of receipt of the grant.

#### Types of Programs We Will Not Consider:

- General operating expenses
- Debt reduction
- Endowments or memorials
- Bridge funding or interim financing
- Operational deficits
- Partisan, political lobbying or legislative activities
- General fund drives or annual appeals
- Fraternal, sectarian and religious organizations where the grant is intended for the principal benefit of the organization’s own members or adherents, or where the grant is intended for inherently religious activities
- Private foundations
- Legal expenses incurred in any action by or against the organization
- General construction or renovation (unrelated to a specific proposed project or program)

- General capital campaigns (unrelated to a specific proposed project or program)
- Fundraising activities or events
- Advertising
- Sports teams or any sports-related activity or competition

Our guidelines are continuing to evolve, and Girls Giving Grants reserves the right to change its criteria without prior notice at any time.

**Other Restrictions:**

- An organization may submit only one application each year.
- An organization that has received a grant from Girls Giving Grants may not reapply in the following year.

**Review Process:** Girls Giving Grants has a two-part Grant Application process:

1. Grant Application: **Due by 5:00 p.m. on Friday November 4<sup>th</sup>, 2016** via online submission.
  - [Create Agency Profile](#)
  - [Login to Impact Austin's grant management system](#)

In February, Girls Giving Grants will select finalists for site visits and you will be notified in writing and by phone if your organization has been selected for a site visit.

2. Site Visit Conducted by Membership. A site visit of each finalist is extremely important because it allows our members to gain a full-color picture of your organization and its proposal, beyond the printed page of your application. The site visit allows us to gather crucial information, observe your organization's operations, and gain a deeper understanding of the project proposal. The site visit allows each member to be educated first-hand on a nonprofit and its proposed program and each of our members is required to attend a site visit. The site visit allows for an educated comparison among each finalist during the final determination. Site visits will be conducted in April and must be on a weekend date so as not to interfere with the academic schedules of our members. A site visit shall last no longer than two (2) hours in duration. In order for your organization to be considered as a grant recipient, it must be willing to accommodate a site visit on a Saturday and we request that you reserve Saturday, April 11 as the date for site visits. After all of the finalist site visits have been conducted, the Girls Giving Grants' members then vote on the finalists, with each member casting one vote and the majority deciding the grant recipient. The grant recipient is then notified in writing and by phone and a grant award ceremony will be scheduled for a mutually convenient date in April of each year.

Girls Giving Grants reserves the right to reject a Grant Application for any reason, including if it is late or incomplete in any way.

**Terms of Grant:** Prior to receiving the grant money, the grant recipient must execute Girls Giving Grants' Terms of Grant. A sample of the Terms of Grant can be found on our website at [www.girlsgivinggrants.org](http://www.girlsgivinggrants.org). **Evaluations:** Girls Giving Grants requires that the grant recipient submit periodic progress reports. Girls Giving Grants uses the periodic progress reports to measure program progress and outcomes, promote learning from experience, improve program performance and encourage our grant recipients to build effective self-evaluation plans into their projects. Copies of the interim and final report forms can be found on our website at [www.girlsgivinggrants.org](http://www.girlsgivinggrants.org).

**Correspondence:** All correspondence regarding the g3 grant process (including questions) is requested to be made in email to [g3@impactaustin.org](mailto:g3@impactaustin.org).