

GIRLS GIVING GRANTS TERMS OF GRANT

This grant is made by Girls Giving Grants to *[Organization]* (“Grantee”) in order to support Grantee’s *[Describe Project]* (“Grant Project”). This grant is made subject to the following terms and conditions:

1. This grant is earmarked for the Grant Project identified above, as described in Grantee’s funding proposal and related correspondence and Grantee agrees that this grant will be expended for the explicit purposes described in such proposal. The grant funds are not to be transferred, either partially or in their entirety, to any other entity or person. Any earnings accruing from these grant funds should be credited to the support of the activity being funded and added to the balance of the account.
2. Grantee certifies that it is an organization that is exempt from tax under section 501(c)(3) of the Internal Revenue Code and is not a private foundation under Internal Revenue Code section 509(a). Grantee agrees to inform Girls Giving Grants immediately in writing if (1) there is any change in Grantee’s tax exempt status, or (2) there is any reason to believe that its tax exempt status may be revoked or altered. In the event that Grantee loses its tax exempt status before all grant funds have been spent, this agreement will be considered null and void and any remaining funds will be returned to Girls Giving Grants.
3. Grantee agrees to expend the grant funds as specifically itemized in the budget submitted with the proposal. No substantial changes in the budget may be made without prior written approval from Girls Giving Grants. (A “substantial change” for purposes of this paragraph is any change that exceeds 20% of the amount specified in the budget line item or \$500, whichever is greater.) Grantee also agrees that any funds not used for the purposes described in Grantee’s proposal will revert to Girls Giving Grants.
4. Grantee agrees grant funds will not be used for inherently religious activities, including but not limited to worship, religious instruction, or proselytization. If Grantee engages in such activities, Grantee agrees that those activities will be offered separately, in time or location, from the programs or services funded with the grant funds. Any participation in such activities by beneficiaries of the grant-funded programs or services must be voluntary, and must be clearly understood to be voluntary. Grantee further agrees that it will not discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or religious belief.

5. Grantee agrees to submit the following reports in accordance with the attached Report Guidelines:
 - (A) Interim Report. No later than *[Date]*, Grantee shall submit to Girls Giving Grants a full and complete report in writing regarding the use of the grant funds, compliance with the terms of the grant and the progress made toward achieving the goals of the grant.
 - (B) Final Report. No later than *[Date]*, Grantee shall submit a final report with respect to all expenditures made from such grant funds and indicating the progress made toward the goals of the grant.
 - (C) Other Reports. In addition to the interim report and the final report, Grantee agrees to also submit other reports that Girls Giving Grants may reasonably request. Grantee also agrees to make it's personnel available to confer with Girls Giving Grants members at the reasonable request of Girls Giving Grants regarding expenditures, records and progress of the Grant Project.
6. Grantee agrees to maintain its books and records in such a manner that the receipts and expenditures of the grant funds will be shown separately in an easily checked form. Grantee agrees to make such books, records and supporting documents available to Girls Giving Grants for inspection at reasonable times from the time of your acceptance of this grant through completion of the program.
7. Until all grant funds have been expended, Grantee agrees to maintain insurance coverage of the kind and limits listed in the Certificate of Insurance attached to Grantee's funding proposal. Grantee agrees to provide Girls Giving Grants a Certificate of Insurance evidencing such coverage and to notify Girls Giving Grants immediately of any change to such coverage.
8. Grantee agrees to cooperate with Girls Giving Grants' monitoring of the Grant Project for which the grant was received, including permitting Girls Giving Grants representatives to conduct on-site visits upon reasonable notice.

9. Grantee agrees to formally acknowledge Girls Giving Grants as a sponsor of the specific program being supported and will submit draft copies of any publicity about the grant for Girls Giving Grants' approval prior to its release. Grantee also agrees to forward copies of any news releases, published materials, or media articles that come to Grantee's attention mentioning the grant.
10. In the case of any violation by Grantee of the terms and conditions of the grant, including but not limited to, failing to execute the work of the grant in substantial compliance with the proposal, Girls Giving Grants may terminate the grant. Upon termination of this grant for any reason, Grantee agrees to immediately repay to Girls Giving Grants any portion of the grant funds that were not spent for the Grant Project.
11. This agreement sets forth all terms of the grant and replaces all prior understandings and agreements. Any modification or amendment will be made only in writing signed by Girls Giving Grants and an authorized officer of Grantee.

On behalf of Grantee, I understand and agree to the forgoing terms and conditions of Girls Giving Grants' grant and hereby certify my authority to execute this agreement on Grantee's behalf.

Signature: _____ Date: _____

Name: _____ Title: _____